

**tu austria**

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SUMMER SCHOOL DOC+  
7 – 11 July 2025, Graz

# PROJECT MANAGEMENT



**TU Austria:** In 2010 the three Austrian Universities of Technology, the Vienna University of Technology, the Graz University of Technology, and the Montanuniversitaet Leoben founded "TU Austria". Under its umbrella, TU Austria unites more than 46,600 students, 11,200 employees and around 5,400 graduates annually.

The TU Austria-Universities join forces and use synergy effects in order to accomplish more in research, teaching and higher-education policy and to be convincing as a strong partner in the industrial and economic sectors with their cumulative expertise.

National and international students are offered technical degree programs at the highest level of education by the TU Austria-Universities in a country globally recognized for its outstanding quality of life.

# TU Austria Summer School Doc+ Program

TU Austria Summer School Doc+ offers a great opportunity to develop project management skills over five days. Additionally, you will increase your team skills and benefit from exchanging information and experiences with fellow students from the TU Austria universities.

**Target group:** PreDoc students from the three Austrian universities of technology (TU Wien, TU Graz, Montanuniversität Leoben)

**Course leader:** Caroline Rotter is a consultant, trainer & network partner at Roland Gareis Consulting (RGC). She has 18 years of expertise as change manager & leader at an international level. As an expert in leadership skills, agile coaching, project management and communication she founded Caroline Rotter Consulting & Coaching.

The Program consists of two parts as described below. The working language is English.

## Teambuilding

Through team exercises in an indoor- and outdoor-setting the participants of this session will get to know each other and create an improved base for collaboration. At the same time these activities will naturally demonstrate the arising challenges in an interpersonal and intercultural context. Guided reflection will facilitate personal and group awareness for these aspects.

### Contents:

- Essential preconditions for teamwork
- Values and golden rules for collaboration
- Methods to unleash the team spirit

### Objectives:

- Developing a basis for a successful training week
- Allowing the students to get to know each other and establish relationships
- Learning ways to communicate successfully

*Date:* 7 July 2025, 9 a.m. – 5 p.m.

*Location:* Indoors and outdoors at *Steiermarkhof*,  
Ekkehard-Hauer Straße 33, 8052 Graz (reachable with bus 31, 62 and 65 to station "Peter-Roseggerstraße" or bus 33 and 66 to station "Steiermarkhof")

## Management of (Research) Projects

"Management of (Research) Projects" offers the opportunity to develop a project management toolkit and to expand your individual skills in this area of project management. The focus is on the application of project management methods in research projects, while the overall practical relevance for project management serves as the guiding principle. Please note that you will not be dealing with the formulation or submission of research proposals.

### Contents:

- Definitions: process, project, project management
- Project initiation, project assignment
- Project management methods: objects of consideration, project objectives, work breakdown structure, work package specification
- Project schedule planning, project resources & costs
- Project context analysis
- Project organization, project culture
- Designing a project management

### Objectives:

- Acquire know-how to manage (research) projects
- Develop skills to design the project management process
- Apply project management methods to your real (research) projects
- Exchange individual experiences and networking

*Dates:* 8 – 11 July 2025, 9 a.m. – 5 p.m.  
(on the last day only until 3 p.m.)

*Location:* TU Graz, Inffeldgasse 13, room "HS i9" (ground floor), 8010 Graz

→ In the context of "Management of (Research) Projects", participants will take part in a **guided tour** in the **Laboratory for Innovation** (Institute of Innovation and Industrial Management, Inffeldgasse 11, Graz) and also a **Fireside Talk** with **TU Graz Rector Horst Bischof** on the subject "*How much management do research projects need?*" on the afternoon of 9 July (until ~6 p.m.).

→ On Thursday, 10 July 2025, there will be a **dinner** together at around 5 p.m. to which you are kindly invited.

## Application:

Applicants must submit a motivation letter, answering the following questions:

- Why would you like to participate in the TU Austria Summer School Doc+ focused on project management?
- How do you see the importance of project management for your future work?
- What experience have you had so far with project management? Have you already completed projects independently or are you at the beginning? Can you describe your own role in the project?

The motivation letter (1-2 pages) should be submitted in English and must be received no later than 18 May 2025. Please send the document to the contact person at your university.

→ *Please note that the number of participants is limited.*

## Dates & Location:

7 – 11 July 2025, Graz

## Accommodation:

The following hotels are recommended if you need overnight accommodation. Please book the room yourself, costs will be covered by your university. *Tip:* When booking, state that you are participant of TU Austria Summer School to receive a more affordable rate.

### Motel One Graz \*\*\*

(location: closest to TU Graz Inffeld)  
Jakominiplatz 7, 8010 Graz  
+43 316 231528-0  
[graz@motel-one.com](mailto:graz@motel-one.com)  
[www.motel-one.com](http://www.motel-one.com)

### Hotel Daniel \*\*\*

(location: next to Central Station)  
Europaplatz 1, 8020 Graz  
+43 316 703 400  
[bookinggraz@hoteldaniel.com](mailto:bookinggraz@hoteldaniel.com)  
[www.hoteldaniel.com](http://www.hoteldaniel.com)

## Costs:

The respective university will assume the costs for TU Austria Summer School Doc+ as well as accommodation, arrival and departure (public transport only). For details please speak to the contact person at your university.

## Contacts:



### TU Wien

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